

## **Workplace ESOL for Program Directors and Managers**

### **Conducting a Workplace ESOL Needs Assessment**

#### **Sample of an informal/placement high intermediate/advanced writing prompt**

Directions:

Please write for 15-20 minutes. Don't use a dictionary, translator, or a friend. It's important that I see what writing skills you need to practice during the class.

Please write by hand because the computer often fixes spelling mistakes!

Then, send me a photo of your work by WhatsApp or email.

Success Story

Write about a problem at work that you solved. What was the problem? How did you fix it? What communication skills did you use?