



# english for **NEW BOSTONIANS**

**English for New Bostonians (ENB) ensures access to high-quality English classes so that adult immigrants across race, education, and migratory backgrounds can pursue their aspirations and contribute to a Commonwealth that fully values their talents and voices.**

## **Request for Qualifications: ESOL for Parents Specialist ESOL for Parents and Caregivers Initiative**

English for New Bostonians (ENB) seeks applications for an ESOL for Parents Specialist to serve in a consultant role to lead and facilitate ENB's ESOL for Parents Community of Practice. The ESOL for Parents and Caregivers Initiative focuses on improving the English skills of immigrant parents (directly) and the academic success of their children (indirectly). Since 2011, this initiative has assisted hundreds of parents across the city of Boston to improve their English and engage more effectively with their children's educational experience. The recently revised ESOL for Parents curriculum was created by an experienced ESOL teacher and parent education expert. The Consultant will work directly with ENB staff, ESOL teachers and school personnel who collectively offer 9 classes across 6 different sites. The Consultant will work with ENB funded programs to implement the curriculum; provide technical assistance and support to ESOL teachers; and promote coordination among community ESOL and school-system partners. This position will require approximately 20 hours per month of work.

### **Scope of Work:**

#### *Curriculum Implementation:*

- Facilitate regular Community of Practice meetings so ESOL for Parents and Caregivers Curriculum instructors can share and support each other in use of the Curriculum;
- Provide professional development and technical assistance to instructors;
- Support the Senior Manager of Grants and Evaluation to measure the impact of the Curriculum with parents, children and providers; and

#### *Program Support*

- Oversee program expansion, with a goal in FY24 of 2 additional classes
- Serve as liaison among ESOL for Parents providers, schools and others
- Support ENB staff in developing and supporting relationships with key stakeholders: BPS and City staff, principals, and school family engagement coordinators
- Maintain regular communication with ESOL for Parents program staff across sites, offering ideas, "news" and developments, such as new BPS policies, relevant family-friendly events, etc.
- Train additional ESOL providers, outside of ENB's network, to use the Curriculum through presentations and trainings, as opportunities arise;

### **Required qualifications:**

- Experience teaching ESOL to immigrant adult parents;
- Knowledge of adult ESOL and family literacy fields;
- Experience training teachers;

- Ability to communicate effectively with a wide variety of stakeholders;
- Ability to facilitate effective meetings;
- Strong organizational skills.

**To apply:**

**Please email Lee Haller at [lhaller@englishfornewbostonians.org](mailto:lhaller@englishfornewbostonians.org) with a letter of interest expressing your qualifications, availability and hourly rate. Please also include your resume.**